



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

**BOARD OF SUPERVISORS**

**Gloria Molina**  
First District

**Yvonne Brathwaite Burke**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

November 3, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF SUBCONTRACT AGREEMENT NO. 1010011  
WITH THE PUBLIC HEALTH INSTITUTE  
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Health Services, or his authorized designee, to accept and sign the attached Subcontract No. 1010011 (Exhibit I) from the Public Health Institute (PHI) which will allow the Department of Health Services' Nutrition Program to assist the PHI in its participation in the California Department of Health Services (CDHS) California Project Leaders Encouraging Activity and Nutrition (i.e., Project LEAN) program, through the implementation of a youth advocacy campaign, effective July 1, 2005 through June 30, 2006, at a total cost of \$33,000, 100% offset by pass-through grant funds provided by the PHI.
2. Delegate authority to the Director of Health Services, or his designee, to accept and sign any forthcoming agreements or amendments, substantially similar to Subcontract No. 1010011 with PHI, that provides for the: 1) extension of the contract term and provision of funding for the extended term (including, the roll-over of unused funds), and/or 2) the increase or decrease of funds during the term which do not exceed 25% of the base amount for the term, subject to review and approval of County Counsel and the Chief Administrative Office, and notification of the Board offices.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

In approving the recommended actions, the Board is allowing the Department of Health Services (DHS or Department) to accept funding that will enable the Department to expand Project LEAN activities (i.e., the promotion of physical activity and healthy eating to reduce the burden of chronic disease associated with obesity and diabetes, in children and young adults, in partnership with local community groups and/or community collaboratives [which includes the Los Angeles Unified School District]) to include high school youth advocates who will promote programs directed specifically to high school students.

Implementation of Strategic Plan Goals

Project LEAN activities seek to carry out the Board's goal to improve the well-being of children and their families, by incorporating the steps addressing obesity and physical inactivity as described under the Board's August 27, 2002 document "Paving the Way for Physically Fit and Healthy Children, Findings and Recommendations".

FISCAL IMPACT/FINANCING:

Total program costs for the subcontract agreement are \$33,000, for the period of July 1, 2005 through June 30, 2006, 100% offset by pass-through funds received from the PHI. Funding is included in the Fiscal Year 2005-06 Final Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The PHI is passing through funds to support the Department's Project LEAN program which is funded under a prime grant from The California Wellness Foundation to PHI.

The grant distributes consumer settlement funds awarded to the State as a result of a vitamin price-fixing class action suit against vitamin manufacturers and a separate price-fixing class action suit against Salton, Inc.

Attachment A provides additional information.

CONTRACTING PROCESS

It is not appropriate to advertise acceptance of subcontract agreements on the L.A. County Online Web Site, as a business opportunity.

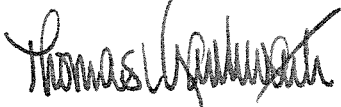
The Honorable Board of Supervisors  
November 3, 2005  
Page 3

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will provide additional funds and administrative support to DHS programs currently directed toward the promotion of physical activity and healthy eating.

When approved, this Department requires four signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:pm

Attachments (2)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

BLCDNUTRI.GI.wpd

**SUMMARY OF AGREEMENT**

1. **TYPE OF SERVICES:**

DHS nutrition program(s) for high school age youth to become student advocates, promoting California Project Leaders Encouraging Activity and Nutrition (i.e., Project LEAN) activities (i.e., the promotion of physical activity and healthy eating to reduce the burden of chronic disease associated with obesity and diabetes, in children and young adults, in partnership with local community groups and/or community collaboratives [which includes the Los Angeles Unified School District]) at the high school level.

2. **AGENCY INFORMATION:**

The Public Health Institute  
1700 Tribute Road, Suite 100  
Sacramento, California 95815-4402  
Attention: Ms. Carol Rodarte, Senior Contracts and Grants Specialist  
Telephone: (916) 779-0131; Facsimile/FAX: (916) 779-0135  
e-mail address: [Crodarte@phi.org](mailto:Crodarte@phi.org)

3. **TERM OF AGREEMENT(S):**

July 1, 2005 through June 30, 2006.

4. **FINANCIAL INFORMATION:**

Total program costs for the subcontract agreement are \$33,000, for the period of July 1, 2005 through June 30, 2006, 100% offset by pass-through funds received from the PHI. Funding is included in the Fiscal Year 2005-06 Final Budget.

5. **GEOGRAPHIC AREA TO BE SERVED:**

All Districts.

6. **DESIGNATED ACCOUNTABLE FOR PROJECT MONITORING:**

Jean Tremaine, Interim Director, Nutrition Program

7. **APPROVALS:**

Public Health:

John F. Schunhoff, Ph.D., Chief of Operations

Contract and Grants Division:

Cara O'Neill, Chief

County Counsel (approval as to form):

Allison Morse, Deputy County Counsel

Subcontract No. 1010011

**SUBCONTRACT BETWEEN  
Public Health Institute  
AND  
County of Los Angeles Department of Health Services**

This subcontract is entered into on the subscribed date by the Public Health Institute, 555 12th Street, 10th Floor, Oakland, CA 94607-4046, 510-285-5500, Fax: 510-285-5501, hereinafter referred to as PHI, and the following Subcontractor: County of Los Angeles Department of Health Services, 3530 Wilshire Boulevard, Suite 800, Los Angeles, CA 90020, 213-351-7889, Fax: 213-351-2793, EIN: 95-000927, hereinafter referred to as SUBCONTRACTOR.

1. RECITALS: This agreement is a subcontract under grant no. 2003-146 awarded to PHI by The California Wellness Foundation (TCWF), subcontract no. 2005-01 by California School Boards Association (CSBA), and a grant awarded by the Vitamin Cases Consumer Settlement Fund (Judicial Council Coordination Proceeding No. 4076 Master File No. 301803 (San Francisco County) Distribution Approve November 24, 2004).
2. TERM OF AGREEMENT: The term of this subcontract shall be from July 1, 2005 to June 30, 2006.
3. SCOPE OF WORK: SUBCONTRACTOR shall provide services as set forth in Exhibit A (Scope of Work), a copy of which is attached and made a part hereof by reference
4. PAYMENT FOR SUBCONTRACTOR'S SERVICES:
  - A. PHI shall reimburse SUBCONTRACTOR not more frequently than monthly, in arrears, upon receipt of SUBCONTRACTOR's invoice(s) and approval by PHI representative Peggy Agron, for allowable costs incurred in accordance with Exhibit B (Budget), a copy of which is attached and made a part hereof by reference. Travel expenses will be paid in accordance with PHI's current travel expense reimbursement policies. The maximum amount payable shall not exceed \$33,000.
  - B. Separate invoices must be submitted for each funding stream as designated by individual budgets attached as Exhibit B.
  - C. Amounts paid to SUBCONTRACTOR that are determined by audit or otherwise to be unallowable shall be deducted from subsequent payments due SUBCONTRACTOR, or SUBCONTRACTOR shall refund such amounts to PHI on demand.
  - D. SUBCONTRACTOR shall submit its final invoice for each funding stream no later than 30 days after the date of expiration of the term or termination of the

budget period as designated in Exhibit B. PHI may approve an extension of this deadline if requested by SUBCONTRACTOR.

- E. Invoices shall be submitted on a form acceptable to PHI with supporting documentation as PHI may require, including name and address of SUBCONTRACTOR, project or subcontract number (if any), time period covered by the invoice, current period expenditures, cumulative expenditures to date, remaining balance due for each line item in Exhibit B and the original signature of SUBCONTRACTOR's authorized representative. **Invoices must be made out to the Public Health Institute.**
  - F. SUBCONTRACTOR may modify Exhibit B (Budget) with the prior written approval of PHI, but no such modification shall increase the maximum amount payable for the contract or for an individual budget.
5. TERMINATION: This subcontract may be terminated as follows: (i) Either party may terminate without cause upon 15 days written notice to the other party; (ii) PHI may terminate, effective on the date SUBCONTRACTOR receives written notice, if the prime grant or contract terminates in whole or in relevant part or if SUBCONTRACTOR materially fails to comply with the terms and conditions of this subcontract. When it either sends or receives notice of termination, SUBCONTRACTOR shall cancel as many outstanding obligations as possible, and on the date of termination work shall stop and SUBCONTRACTOR shall not incur any new obligations. In the event of termination without cause, upon receipt of all completed or partially-completed deliverables, PHI shall pay SUBCONTRACTOR for costs incurred through the termination date (including the allowable cost of uncancelable obligations) if this is a cost-reimbursement type subcontract, and for services rendered through the termination date if this is a fixed price type subcontract. SUBCONTRACTOR shall incorporate the requirements of this clause in all lower tier subcontracts.
6. PERFORMANCE REPORTING: SUBCONTRACTOR shall submit a final performance report, annual progress reports if the term of this subcontract exceeds one year, and quarterly progress reports if requested to do so by PHI. The final report shall be due 30 days after expiration or termination of the subcontract. A mid-term report shall be due January 31, 2006. Reports shall include a narrative description of work performed during the period and such other information as the SUBCONTRACTOR deems relevant or as is requested by PHI. SUBCONTRACTOR shall incorporate the requirements of this clause in all lower tier subcontracts.
7. PUBLIC REPORTING: The SUBCONTRACTOR shall comply with the following requirements:
- A. SUBCONTRACTOR must submit any news release related to this contract to PHI for review prior to its release.

- B. SUBCONTRACTOR shall ensure that The California Wellness Foundation (TCWF), the California School Boards Association (CSBA), and the Vitamin Cases Consumer Settlement Fund (Judicial Council Coordination Proceeding No. 4076 Master File No. 301803 (San Francisco County) Distribution Approve November 24, 2004) are clearly identified as a sponsor(s) or support organization(s) on all published material relating to this contract. Acknowledgment should be made in accordance with the funds used to create the material.
  - C. Exhibit C (Grant Announcements and Promotional Activities: Requirements), a copy of which is attached and made a part hereof by reference, applies to activities on the funds from The California Wellness Foundation.
  - D. Materials produced with grant funds from the Vitamin Cases Consumer Settlement Fund and annual reports, announcements, news releases, etc. describing the project will acknowledge that "The project was made possible by a grant from the Vitamin Cases Consumer Settlement Fund. Created as a result of an antitrust class action, one of the purposes of the Fund is to improve the health and nutrition of California consumers."
8. AUDIT AND INSPECTION: SUBCONTRACTOR shall preserve and retain all of its financial records and supporting documentation and all other records, documents, papers and other materials pertinent to this subcontract for four years from the date of final payment, except that records relating to any audit, appeal, claim or litigation arising out of this subcontract shall be retained until such matters are finally resolved or the retention period ends, whichever is later. SUBCONTRACTOR shall make the foregoing financial and other records and materials available to PHI and the funding agency, if any, at any reasonable time for audit, examination, excerpt and transcription. SUBCONTRACTOR shall incorporate the requirements of this clause in all lower tier subcontracts.
9. INDEMNIFICATION: Each party agrees to indemnify, defend and hold harmless the other party and its directors, officers, members, employees, contractors and agents, and SUBCONTRACTOR agrees to indemnify, defend and hold harmless the funding agency, if any, from and against any and all claims, losses, damages, costs, expenses or other liability resulting directly or indirectly from any intentional, grossly negligent or negligent act or failure to act by the indemnifying party's directors, officers, employees or agents in the performance of this subcontract, including without limitation any accident or injury to persons or property or any liability for copyright, patent or trademark infringement. The parties' obligations under this section shall survive the expiration or termination of this subcontract until all claims involving any of the indemnified matters are fully and finally resolved or barred by applicable statutes of limitation.
10. REPRESENTATIONS AND WARRANTIES: SUBCONTRACTOR represents and warrants that services will be performed in a good and workmanlike manner, free from defects, and by personnel with the requisite skill, qualifications, and licenses.


11. DISPUTES AND ARBITRATION: Any controversy or claim arising out of or relating to this subcontract, or the breach thereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association and judgment upon the arbitrator's award may be entered in any court having jurisdiction.
12. TIMELY PERFORMANCE: Time is of the essence in the performance of this subcontract.
13. INDEPENDENT CONTRACTOR: SUBCONTRACTOR is an independent contractor and for no purpose shall any of its officers, directors, members, employees, volunteers, subcontractors or agents be considered an employee of PHI or the funding agency, if any.
14. APPLICABILITY TO LOWER-TIER SUBCONTRACTORS AND SUPPLIERS: SUBCONTRACTOR shall require its subcontractors, suppliers, employees, consultants and agents to comply with the applicable provisions of this subcontract.
15. EXCUSABLE DELAY: If SUBCONTRACTOR is delayed in the performance its obligations by reason of labor troubles, power failure, acts of government, acts of God or the public enemy, or any other reasons or causes beyond its reasonable control, performance shall be excused for the period of delay and, if agreed to in writing by the parties, the subcontract shall be extended for a period equivalent to the delay.
16. INTERFERING CONDITIONS: SUBCONTRACTOR agrees to promptly notify PHI of any condition that might interfere with this subcontract. Notification shall not relieve SUBCONTRACTOR of any responsibilities hereunder.
17. COMPLIANCE WITH LAW: SUBCONTRACTOR agrees to comply with all relevant state and federal statutes and regulations.
18. ASSIGNMENT: This subcontract is not assignable by SUBCONTRACTOR without the prior written consent of PHI.
19. SEVERABILITY: If any provision of this subcontract is held in conflict with law, the validity of the remaining provisions shall not be affected.
20. SURVIVAL OF OBLIGATIONS: Expiration or termination of this subcontract shall not extinguish any previously-accrued rights or obligations of the parties.
21. GOVERNING LAW: The validity, construction, and effect of this subcontract shall be governed by the laws of the United States of America and the State of California.
22. CAPTIONS: Captions are for convenience and reference only and are not intended to affect the interpretation of this subcontract.

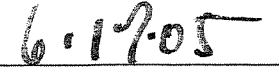


23. NOTICES: Notices and other communications hereunder are deemed given three business days after the date of mailing by certified mail to the address set forth at the beginning of this agreement.
24. ENTIRE AGREEMENT: This is the entire agreement between the parties. It supersedes all prior oral or written agreements or understandings and it may be amended only in writing.

For Public Health Institute:

For Subcontractor:

  
\_\_\_\_\_  
Evelyn A. Ashcroft  
Director, Grants and Contracts

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
\_\_\_\_\_  
Date

**Goal 1: The Los Angeles Region of California Project LEAN will implement a Youth Advocacy Campaign**

OBJECTIVES/ KEY ACTIVITIES	RESPONSIBLE PARTY	TIMELINE	TRACKING MEASURES/ OUTCOME MEASURES
<b>I. Identify and train a team of 5-10 youth to advocate for policies that increase access to healthy food.</b>			
A. Identify 5-10 youth to participate as student advocates.	Shirley Thornton	July - Sept. 2005	Roster of youth advocates
B. Train youth on basics of nutrition, advocacy and media literacy using CPL resources (Jump Start Teens, Playing the Policy Game, FOR Lessons Learned).	Nutritionist II	Sept. – Dec. 2005	Activity Reports, documentation of trainings
<b>II. Engage youth in determining policy priorities and asking local decision-makers for action.</b>			
A. Involve youth advocates in conducting school assessments.	Nutritionist II	Oct. – Dec. 2005	Activity Reports
B. Assist youth in determining policy priorities.	Nutritionist II	Jan. – June 2006	Activity Reports
C. Assist and support youth in asking local decision-makers for action on the identified policy priorities.	Nutritionist II	Ongoing	Activity Reports
<b>III. Participate in a youth-driven media advocacy campaign addressing marketing to youth in schools..</b>			
A. Identify at least 2 youth to conduct Marketing Assessment survey in 2 high schools (schools should be in different school districts)	Shirley Thornton	July – Sept 2005	Schools selected and youth identified
B. Identify 2 high schools to participate in the survey (schools should be in different school districts)	Shirley Thornton	July – Sept 2005	Activity Report

(Contractor Name: County of Los Angeles Department of Health Services)  
(Insert Contract Number)

C. Conduct trainings for youth on: 1. media literacy 2. how to use marketing assessment tool	Shirley Thornton	July – Sept 2005	Training meeting Agenda and attendance sheet
			Completed Assessments
D. Conduct assessments in two high schools	Shirley Thornton	Sept. – Oct. 2005	Assessments submitted to State
E. Submit assessments to State	Shirley Thornton	Nov. 1, 2005	Youth selected and training documentation
F. Identify and train at least two youth to be media spokespeople.	Shirley Thornton, Nutritionist II	Jan. – Feb. 2006	Local media and Activity Reports
G. Participate in statewide media release by serving as a local spokespeople.	Shirley Thornton, Nutritionist II	Feb. – June 2006	

Goal 2: Conduct regional workshop on nutrition policy development for school board members and administrators.

	RESPONSIBLE PARTY	TIMELINE	TRACKING MEASURES/ OUTCOME MEASURES
<b>I. Assist State CPL in conducting local workshop on nutrition policy development for school board members and administrators.</b>			
A. Assist with securing a workshop site	Shirley Thornton, Nutritionist II, Professional Student Worker	July – Aug. 2005	Activity Report
B. Assist with identifying potential speakers for workshop	Shirley Thornton, Nutritionist II	July – Aug. 2005	Activity Report
C. Assist with publicity for workshop	Shirley Thornton, Nutritionist II, Professional Student Worker	July 2005 – Jan. 2006	Activity Report
D. Assist with workshop logistics	Shirley Thornton, Nutritionist II	July 2005 – Jan. 2006	Activity Report
E. Provide follow up or technical assistance to participants in the workshop with their policy development efforts (trainings, materials, resources, etc.)	Shirley Thornton, Nutritionist II, Professional Student Worker	Nov. 2005 – June 2006	Activity Report

(Contractor Name: County of Los Angeles Department of Health Services)  
(Insert Contract Number)

Goal 3: Provide technical assistance in school nutrition, physical education and physical activity to the sites participating in the Healthy Eating, Active Communities (HEAC) Initiative in your region.

OBJECTIVES/ KEY ACTIVITIES	RESPONSIBLE PARTY	TIMELINE	TRACKING MEASURES/ OUTCOME MEASURES
A. Participate in local HEAC collaborative committee	Shirley Thornton, Nutritionist II	On-going	Activity reports.
B. Assist State CPL in conducting trainings, workshops, and or focus groups with the HEAC grantees.	Shirley Thornton, Nutritionist II	On-going	Activity reports
C. Serve as a local expert and resource to the HEAC grantee on topics such as conducting assessments, working with youth, developing policies, working with school board members to enact policies, school nutrition standards, marketing and advertising to youth.	Shirley Thornton, Nutritionist II	On-going	Activity reports

CONTRACTOR NAME  
CONTRACT #

California Project LEAN

Los Angeles

BUDGET

For the period July 1, 2005, through June 30, 2006

	Vitamin Settlement 7/1/05-2/28/06	Vitamin Settlement 3/1/06-6/30/06	Wellness 7/1/05-12/31/05	Salton 7/1/2005-5/31/06	TOTAL
	\$ 11,165	\$ 3,395	\$ 10,277	\$ 729	\$ 25,566
	918	459	612	92	\$ 2,081
	700	401	22	97	\$ 1,220
	-	-	-	-	\$ -
	818	549	-	-	\$ 1,367
	-	-	-	-	\$ -
	-	-	-	-	\$ -
	1,208	385	1,089	82	\$ 2,765
	\$ 14,810	\$ 5,190	\$ 12,000	\$ 1,000	\$ 33,000

A. PERSONNEL COSTS

% of  
Range  
Personnel  
Costs

B. FRINGE BENEFITS

C. OPERATING EXPENSE

D. EQUIPMENT

E. TRAVEL AND PER DIEM

F. SUBCONTRACTS

G. OTHER COSTS

10%  
of Personnel  
Costs

H. INDIRECT COSTS

TOTAL

Los Angeles  
Vitamin Budget  
7/1/05-2/28/06

PERSONNEL EXPENSE

	NAME	JOB TITLE	% FTE	SALARY/ HOURLY RATE	TOTAL HOURS	TOTAL
1	To Be Determined	Nutritionist II	50%	\$ 35.00	350.00	6,125.00
2	Shirley Thornton	Staff Analyst, Health	10%	\$ 38.17	600.00	2,290.20
3	Li Jiang	Professional Student Worker	50%	\$ 10.00	550.00	2,750.00
4						-
5						-
TOTAL PERSONNEL EXPENSES						\$ 11,165

FRINGE BENEFITS (% of Personnel Expenses)		IF FRINGE IS % OF TOTAL PERSONNEL, ENTER HERE	\$ 918
---	--	---	--------

IF FRINGE IS NOT A STRAIGHT CALCULATED PERCENTAGE, ENTER DETAIL		Enter Fringe % OR Fringe Amt	
NAME	JOB TITLE	FRINGE %	FRINGE AMT
To Be Determined	Nutritionist II	0%	-
Shirley Thornton	Staff Analyst, Health	40%	918
Li Jiang	Professional Student Wrkr	0%	-

OPERATING EXPENSES OR GENERAL EXPENSE \$ 700

EXPENSE	DESCRIPTION	AMOUNT
Office Supplies	General Office Supplies: printer cartridges, drum kits, copy paper, color paper, binders, staples, over night postage expenses, stamps, pens, pencils, post it notes, notepads, etc.	700
		-
		-
		-

EQUIPMENT \$ -

EXPENSE	DESCRIPTION	AMOUNT
		-
		-
		-

TRAVEL AND PER DIEM \$ 818

# TRAVELERS	EVENT	# DAYS	ENTER TOTAL FOR ONE TRAVELER				TOTAL
			TOTAL TRANSPORTATION COST (AIRFARE, GROUND TRANSPORTATION, ETC.)	TOTAL LODGING	TOTAL PER DIEM	TOTAL MILES TRAVELED - ALL DAYS	
1	Project LEAN Regional Training Mtg	2	200	84	34	400	454
2	Local Travel		182				364
							-
							-
							-

SUBCONTRACTS (INCLUDE COPY OF SUBCONTRACT IF \$5,000 OR OVER) \$ -

SUBCONTRACTOR	DESCRIPTION	AMOUNT

OTHER COST \$ -

EXPENSE	DESCRIPTION	AMOUNT

INDIRECT COST (% of Personnel Expenses) 10% \$ 1,208

TOTAL EXPENSE \$ 14,810

Reporting Period: 3/1/06-06/30/06

CONTRACTOR NAME: Los Angeles County - Department of Health Services  
CONTRACT #

Los Angeles Region  
Vitamin Budget  
03/01/06 - 06/30/06

PERSONNEL EXPENSE

	NAME	JOB TITLE	% FTE	SALARY / HOURLY RATE	TOTAL HOURS	TOTAL
1	To Be Determined	Nutritionist II	50%	\$ 35.00	100.00	1,750.00
2	Shirley Thornton	Staff Analyst, Health	10%	\$ 38.17	300.00	1,145.10
3	Li Jiang	Professional Student Worker	50%	\$ 10.00	100.00	500.00
4						-
5						-
TOTAL PERSONNEL EXPENSES						\$ 3,395

FRINGE BENEFITS (% of Personnel Expenses)		IF FRINGE IS % OF TOTAL PERSONNEL, ENTER HERE	\$ 459
---	--	---	--------

IF IS NOT A STRAIGHT CALCULATED PERCENTAGE, ENTER DETAIL		Enter Fringe % OR Fringe Amt	
NAME	JOB TITLE	FRINGE %	FRINGE AMT
To Be Determined	Nutritionist II	0%	-
Shirley Thornton	Staff Analyst, Health	40%	459
Li Jiang	Professional Student Wrkr	0%	-

OPERATING EXPENSES OR GENERAL EXPENSE \$ 401

EXPENSE	DESCRIPTION	AMOUNT
Office Supplies	General Office Supplies: printer cartridges, drum kits, copy paper, color paper, binders, staples, over night postage expenses, etc.	401
		-
		-
		-

EQUIPMENT \$ -

EXPENSE	DESCRIPTION	AMOUNT
		-
		-
		-

TRAVEL AND PER DIEM \$ 549

# TRAVELERS	EVENT	# DAYS	ENTER TOTAL FOR ONE TRAVELER				TOTAL
			TOTAL TRANSPORTATION COST (AIRFARE, GROUND TRANSPORTATION, ETC.)	TOTAL LODGING	TOTAL PER DIEM	TOTAL MILES TRAVELED - ALL DAYS	
1	Project LEAN Regional Training Mtg	0	-	-	-	-	-
3	Local Travel		183				549
							-
							-
							-

SUBCONTRACTS (INCLUDE COPY OF SUBCONTRACT IF \$5,000 OR OVER) \$ -

SUBCONTRACTOR	DESCRIPTION	AMOUNT

OTHER COST \$ -

EXPENSE	DESCRIPTION	AMOUNT

INDIRECT COST (% of Personnel Expenses)	10%	\$ 385
---	-----	--------

TOTAL EXPENSE	\$ 5,190
---------------	----------



Los Angeles  
Wellness Budget  
7/1/05-12/31/05

PERSONNEL EXPENSE

	NAME	JOB TITLE	% FTE	SALARY / HOURLY RATE	TOTAL HOURS	TOTAL
1	To Be Determined	Nutritionist II	50%	\$ 35.00	400.00	7,000.00
2	Shirley Thornton	Staff Analyst, Health	10%	\$ 38.17	400.00	1,526.80
3	Li Jiang	Professional Student Worker	50%	\$ 10.00	350.00	1,750.00
4						-
5						-
TOTAL PERSONNEL EXPENSES						\$ 10,277

FRINGE BENEFITS (% of Personnel Expenses)		IF FRINGE IS % OF TOTAL PERSONNEL, ENTER HERE	\$ 612
---	--	---	--------

IF FRINGE IS NOT A STRAIGHT CALCULATED PERCENTAGE, ENTER DETAIL		Enter Fringe % OR Fringe Amt	
NAME	JOB TITLE	FRINGE %	FRINGE AMT
To Be Determined	Nutritionist II	0%	-
Shirley Thornton	Staff Analyst, Health	40%	612
Li Jiang	Professional Student Wrkr	0%	-

OPERATING EXPENSES OR GENERAL EXPENSE			\$ 22
EXPENSE	DESCRIPTION	AMOUNT	
General Office Supplies	Miscellaneous supplies, paper clips, markers, pens	22	
		-	
		-	
		-	

EQUIPMENT			\$ -
EXPENSE	DESCRIPTION	AMOUNT	
		-	
		-	
		-	

TRAVEL AND PER DIEM				ENTER TOTAL FOR ONE TRAVELER				\$ -
# TRAVELERS	EVENT	# DAYS	TOTAL TRANSPORTATION COST (AIRFARE, GROUND TRANSPORTATION, ETC.)	TOTAL LODGING	TOTAL PER DIEM	TOTAL MILES TRAVELED - ALL DAYS	TOTAL	
	Project LEAN Regional Training Mtg						-	
							-	
							-	
							-	
							-	

SUBCONTRACTS (INCLUDE COPY OF SUBCONTRACT IF \$5,000 OR OVER)				\$ -
SUBCONTRACTOR	DESCRIPTION	AMOUNT		

OTHER COST			\$ -
EXPENSE	DESCRIPTION	AMOUNT	

INDIRECT COST (% of Personnel Expenses)	10%	\$ 1,089
TOTAL EXPENSE		\$ 12,000

CONTRACTOR NAME  
CONTRACT #

Los Angeles  
Salton Budget  
7/1/05-12/31/05

PERSONNEL EXPENSE

	NAME	JOB TITLE	% FTE	SALARY / HOURLY RATE	TOTAL HOURS	TOTAL
1	To Be Determined	Nutritionist II	50%	\$ 35.00	-	-
2	Shirley Thornton	Staff Analyst, Health	10%	\$ 38.17	60.00	229.02
3	Li Jiang	Professional Student Worker	50%	\$ 10.00	100.00	500.00
4						-
5						-
TOTAL PERSONNEL EXPENSES						\$ 729

FRINGE BENEFITS (% of Personnel Expenses)  IF FRINGE IS % OF TOTAL PERSONNEL, ENTER HERE \$ 92

IF IS NOT A STRAIGHT CALCULATED PERCENTAGE, ENTER DETAIL		Enter Fringe % OR Fringe Amt	
NAME	JOB TITLE	FRINGE %	FRINGE AMT
To Be Determined	Nutritionist II	0%	-
Shirley Thornton	Staff Analyst, Health	40%	92
Li Jiang	Professional Student Wrkr	0%	-

OPERATING EXPENSES OR GENERAL EXPENSE \$ 97

EXPENSE	DESCRIPTION	AMOUNT
General Office Supplies	Miscellaneous office supplies: pens, pencils, paper clips, staples, envelopes, etc.	97
		-
		-
		-

EQUIPMENT \$ -

EXPENSE	DESCRIPTION	AMOUNT
		-
		-
		-

TRAVEL AND PER DIEM \$ -

			ENTER TOTAL FOR ONE TRAVELER				
# TRAVELERS	EVENT	# DAYS	TOTAL TRANSPORTATION COST (AIRFARE, GROUND TRANSPORTATION, ETC.)	TOTAL LODGING	TOTAL PER DIEM	TOTAL MILES TRAVELED - ALL DAYS	TOTAL
	Project LEAN Regional Training Mtg						-
							-
							-
							-
							-

SUBCONTRACTS (INCLUDE COPY OF SUBCONTRACT IF \$5,000 OR OVER) \$ -

SUBCONTRACTOR	DESCRIPTION	AMOUNT

OTHER COST \$ -

EXPENSE	DESCRIPTION	AMOUNT

INDIRECT COST (% of Personnel Expenses)  10% \$ 82

TOTAL EXPENSE \$ 1,000